

St. Peter Cathedral School  
School Advisory Council Meeting  
October 6, 2009

**MINUTES**

**Present:** Mrs. Lane, Mrs. Cornelius, Mrs. Carvelli, Mrs. Stewart, Sara Simpson, Monsignor Beibel, Patty Bloomstine, Tim Brown, Kyle Hardner, Kelly Titus, Damon Prenovitz, Leslie Guelcher

**1) CAPE Report:**

- a. Sara Simpson, Vice-President of CAPE, spoke about the by-laws of CAPE. By-laws were revised by Kyle & Kelly to remove duplication with SAC. Still some questions/modifications which will be discussed at the CAPE meeting 10/13/09.
- b. Sara raised the question about whether CAPE should be part of SAC or separate entity. Mrs. Lane said that CAPE was joined last year and it got lost, so would prefer that it stand on its own.

**2) SAC Committee Reports:**

**a. Athletics:**

- i. Tim Brown reported that “Pack The Gym Night” was a success (night of JV girls basketball game).
- ii. The fundraiser for the JV boys and girls basketball was successful.
- iii. Leslie said to get info to her on how our sport teams are doing so she can get the stats out on web.
- iv. Mrs Lane will advertise “pack the gym night” at the Pep Rallies.
- v. The Boosters are meeting 1<sup>st</sup> Monday of month. They have purchased water, magnets, jackets and coats for coaches.
- vi. The new sports banners will be unveiled at the next pep rally.
- vii. Still looking into getting a generic banner that says St. Peter Cathedral School with DUKES Shield to be used at all school activities and school sporting events. Leslie is looking into this.
- viii. Athletics policy was brought up regarding punishment for student who regularly acts out during school day - should that student be able to play in sports that evening? It was noted that the student is disciplined at school and shouldn't be punished twice. Maintain policy that if students have failing grades they can't participate. The final word is always at the discretion of the Principal.
- ix. Play Like A Champion program was introduced. OLP has opted out of using it for football this season. The coaches are given add'l responsibilities. Tim mentioned that it would be nice to have actual coaches who sit on board. Mrs. Lane is looking into it. Tabled – to be revisited it later.

**b. Classroom Support:** no report

**c. Buildings & Grounds:**

- i. Recycling: Damon received info from Dick Reichel for recycle program. Will bring to next mtg.
- ii. Mrs. Gebhardt has begun collecting recyclables. She and Dick Reichel take them to be recycled.
- iii. Mrs. Lane will look into the missing spot light on the statue of Mary.
- iv. The electric school sign is off the table. Leslie is looking into options to update/replace what we have.
- v. The vending machine will be removed from the Cafeteria.

**d. Strategic & Finance:** no report. Requested that Leslie inform team what they can do to help her.

**3) Principal Report:**

- a. Joe Kloecker wants to erect a memorial to his wife Mrs. Kloecker. It was discussed to have a tree and plantings in front of school on the West side of building. More discussion/thought about options at a later date as a landscaping project will not happen until next Spring.

**4) Monsignor Report:**

- a. Mr. Earls will attend the next SAC meeting to present the school report he has prepared for the Diocese. Msgr requested that Kyle add this item to the agenda.
- b. Msgr discussed the Family Communion Breakfast. Justin Fatica is speaking. His talk is geared towards family.
- c. Adoration is Sunday, October 18<sup>TH</sup>. Msgr. said it would be great if we at the school could participate.

**5) Advancement Director Report:**

- a. Leslie and other Advancement Directors of the Diocese are meeting on October 8<sup>th</sup> to share information and ideas.
- b. Requested that we send fundraising ideas to her. She will keep them for future use.
- c. Patty to contact Dick Reichel about fundraising idea he mentioned at SAC meeting last year and will report at the next meeting.
- d. Front school sign: Leslie said it was on the short list. It needs fundraising to raise funds to replace.

**6) New Business:**

- a. School classroom voice mails not updated. Mrs. Lane said that they have been changed this week. If anyone finds any that are not, please notify the office.
- b. 8<sup>th</sup> Grade Slide Show: Project for Technology Class.
  - i. Mrs. Lane has planned a meeting with Mrs. Roach and Mrs. A to discuss.
  - ii. Leslie will make copies and distribute to those interested in reviewing.
- c. Web Photo Disclaimers:
  - i. Disclaimers are needed for each student every time picture is posted on website.
  - ii. If media comes on their own to report news story, no release needed.
  - iii. If we invite media release to the school, forms are required.

**7) Outstanding / Follow Ups:**

- a. Survey Results: sent out on October 6.
- b. Faculty Reviews: all have been completed except maintenance. Scheduled for Thursday, 10/08. (with new check lists).
- c. Lunch Nutrition Report: Completed by Mrs. Lane & Mrs. Swanson and sent home on 10/06.
- d. Cafeteria Tables: Will be cleaned w/bucket and rags not cleaned w/spray disinfectant and paper towels.
- e. 3<sup>rd</sup> Grade Follow up: Mrs. Lane will send letter to all 3<sup>rd</sup> grade parents for follow up on classroom situation.
- f. Boy Scouts: Miss Hund to poll parents.
  - i. Miss Hund reported back that she is not responsible for scouting.
  - ii. She suggested polling parents/students to inquire about interest and recruit a den leader.
  - iii. Also suggested contacting Barb Weibel to discuss (former den leader)
- g. Pastoral Council: Msgr requested volunteers from CAPE & SAC.
  - i. SAC will rotate attendance.
  - ii. Msgr. to send dates once defined.

**8) Next Meeting: Tuesday, 11/03/09 7pm**