

St. Peter Cathedral
School Advisory Council Meeting
Thursday – January 05, 2011
7 P.M.

MINUTES

Members Present: Mrs. Lane, Mr. Pochatko, Msgr Biebel, Father Miller, Dave Calabrese, Mrs. Cornelius, Jennie Hagerty, Patty Bloomstine, Miss Hund, and Kyle Hardner
Members Absent: Emily Hutchinson, and Beth MacArthur,

1. **Call to Order:** Welcome & Opening Prayer (Msgr)
2. **CAPE Report:** **No report**
Mtg Tuesday 1/10 7pm
3. **School Principal Report:** (Mrs. Lane) **No report**
 - a. Honors Program: Policy
 - i. Have been working with a committee and are close to releasing a new policy for advancing in Math & Science.
 - ii. Policy for grades 4-7
 - iii. Have always had policy, but have not had it documented to follow/enforce.
 - b. Library Program: is a work in progress. Mrs. Calabrese has been scanning books into the program.
4. **Monsignor Report:** (Msgr. Biebel) **No Report**
 - a. School mass is scheduled for Monday. Want the children to come over to the Cathedral so they can see the beautiful decorations before they come down.
 - b. Decorations:
 - i. Invited confirmation students & family to help, but none showed
 - ii. Kelly family & other volunteers will take decorations down the following weekend.
 - c. Christmas collection was less than last year. The trend is that it is less than normal as people are away or strapped during the Holidays or just forget.
 - d. WJET: Inspire Erie
 - i. Considering participating on this WJET initiative of faith & outreach
 - ii. Will be promoted on TV
 - iii. Links our site (church & school) as their rotating homepage
 - iv. Dave suggested that Msgr check their web stats and will work with Msgr to verify if this is a good idea.
5. **Advancement Office Report:** (Jennie Hagerty) **See Attachment A**
In addition to attached report:
 - a. Open House:
 - i. Dave will work with Mrs Lane & Jennie on radio spots. He will be the voice talent. Will play on 4 stations.
 - ii. Will have a taped testimonial running continuously in one of the classrooms – discussed having a couple of teachers tell why they choose to teach at St Peter’s...either on tape or in a flyer in the packet.
 - iii. Dave is looking into getting the electronic billboard on upper Peach Street donated.
 - iv. Mrs Lane & the office will donate the “Dukes spirit” basket.
 - v. Will have an alumni speaker at the 11am Mass that day & possibly at 830 or 5pm Sat. Noted that 830 will most likely have more families present.
 - b. Gala:
 - i. SAC members donated bottles of cheer

- ii. PreK and Technology will be showcased in some way to show donors how their donations will benefit the school children and the advancement of Catholic Education.
- iii. Current sponsorship is now up to \$25K

6. Youth Ministry/Religious Formation Report: (Karen Hund)

No Report

- a. Builder's Club:
 - i. December events:
 - 1. Bowling Night: Friday 12/02 – Successful event
 - 2. Movie night: Sat 12/10 – Successful with about 30 kids attending
 - ii. January:
 - 1. 3 on 3 basketball tournament grades 5-8 on Sat, Jan 21st 630-9
 - 2. Bumper Bowling for grades 2-4 Jan 28th
 - iii. February:
 - 1. Bingo Feb 4th 7-9
 - 2. Family Game night Feb 16th 630-830 *game stations* snacks* and a movie, puzzles & day care in music room for young children
 - iv. Father Baker Basilica (Buffalo)
 - 1. Planning a trip mar 24th for grades 6,7,8
 - 2. Science Museum & Basilica
 - 3. Bus trip around \$45, plus meals

7. SAC Committee Reports:

- a. Advancement:
- b. Athletics:
 - i. Paint the gym:
 - 1. The best time for gym availability is late April or May or during the summer
 - 2. Will start a planning committee after the gala
 - ii. Crucifix & clock:
 - 1. Work to get these both hung soon.
 - 2. Hope to be done before Open House
- c. Educational Support:
 - i. Accelerated Reader Program:
 - 1. Mrs Lane discussed with the teachers at faculty mtg
 - 2. Teachers were not in favor as felt it is very stressful, much pressure, and overall not worth it.
- d. Steering Committee / Building & Grounds:
 - i. A/C heat issue in Tech Lab: Nick Hutchinson is working with an electrician to look at the problem.
 - ii. Nick Hutchinson repaired the roof leak in the breezeway and a spot in the gym locker room.
 - iii. Ice leak in gym is still an issue
 - iv. Breezeway still leaking...same spot?
 - v. Open House preparedness – cleaning to start soon
 - vi. Carpet in 1B cloak room. We have the carpet, Jennie will have installer put this in when they return to finish the stairwell.

8. Outstanding / Follow Ups:

Kyle will work with Jennie on all 3 of these programs to determine best time & process to implement this year:

- a. 8th Grade Library Book donation (~~around Thanksgiving~~),,,Kyle will pursue sending letter now.
- b. St Peter Award (~~Around Thanksgiving~~)...discontinue
- c. 8th Grade Donation (~~around Thanksgiving~~).....after gala

9. New Business:

10. **Next Meeting:** Thursday, February 2nd 7pm

11. **Adjournment**

ATTACHMENT A

Advancement Report

Mardi Gras 2012

- Invitations will be mailed next week
- Current Sponsorships at \$20,000
- Low on both Silent and Live Auction items
- Committee meeting Tuesday, January 17th at 6:30 pm in School Cafeteria
- Volunteers for all areas – Students in need of service hours can help
- 14 teachers/staff that would like to attend – donors to offset costs
- Piano playing by Jim Madden for first 2 hours to offer dinner music

Open House

- Free Radio commercials compliments of Gabriel Media and Mr. Calabrese
- Direct Mail piece complete in the mail next week
- Basket Giveaways almost prepared – need a spirit basket
- (1) \$500 scholarship to be awarded
- We have \$2,000 in Pre-K money through STAR to help our Programs
- \$20,000 in STAR money to award to students in Kindergarten through Grade 8
- Miss Kitty will be reading in the Pre-K Room at 1:30 pm and 2:00 pm
- Prep Event Center will flash Open House on their electronic sign on 12th Street
- School Sign will be renovated for Open House
- Alumni will speak at 830 & 11am Mass (about Catholic education) prior to Open House
- Considering having some teachers record testimonials as to why they choose to teach at St Peter's

School Building Update

- Primary building offers new carpeting and fresh paint, thank you to the generosity of donors
- Technology grant will be prepared and demo at the Mardi Gras for potential donors who wish to support this area
- Reviewing Memorial Garden and electronic sign for Spring/Summer 2012
- Working on Pre-K Room with Mrs. Lane

The Cathedral Block Party

- Invite Parish, School and Alumni back in the summer to enjoy a Saturday evening block party
- A family Mass on Sunday with refreshments in the school cafeteria and school tours
- Need committee members to help me orchestrate this event
- Invite faculty and staff to be a part of this event
- Have a small casino inside the gym for entertainment